



DIPARTIMENTO di BIOLOGIA
INTERNATIONAL OFFICE



**UNIVERSITÀ
DI PISA**

Erasmus incoming student shall carefully read the following instructions and fill in the *Learning Agreement for traineeship* accordingly:

- a. Legal address of the receiving organization: Department of Biology of the University of Pisa, via Luca Ghini 13, 56126 Pisa
- b. RESPONSIBLE PERSON and traineeship SUPERVISOR at the receiving organization: Prof. Giovanni Boschian, Erasmus Coordinator of the Department of Biology giovanni.boschian@unipi.it
- c. Traineeship MENTOR at the receiving organization: name of the teacher of the research unit where the internship will be carried out
- d. CONTACT PERSON (administrative staff) at the receiving organization: Giorgia Bandini, Erasmus team international@biologia.unipi.it
- e. The following contents must be previously discussed and agreed with the MENTOR: start and end date of traineeship (which shall be working days), traineeship title, number of working hours per week, detailed programme of the traineeship, knowledge, skills and competencies to be acquired by the end of the traineeship, monitoring plan, evaluation plan
- f. The student shall declare language competence and fill in the appropriate box
- g. The student shall indicate type of traineeship (embedded in the curriculum , voluntary, recent graduate) and fill in the appropriate box
- h. If not provided by the sending organization, the receiving university will provide accident and liability insurance to the trainee
- i. The receiving organization will not provide any financial support/contribution in kind to the trainee. Erasmus grant must be provided by the sending organization
- j. The Learning Agreement must be signed by the Responsible person of the sending organization, the SUPERVISOR of the receiving organization (not by the mentor) and the trainee
- k. The Learning Agreement signed by all parties must be uploaded on the Erasmus mobility portal at the time of application submission within the given deadline